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Lesson 4 Types and

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and Accounts Payable

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Accounting for Non-Accountants is the perfect accounting guide for anyone who has never taken an accounting class, and has no idea what a balance sheet, income statement, or statement of cash flow is. Dr. Wayne Label covers it all, in a style that's easy to understand and apply.

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income statements,
balance sheets, cash
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A guide for
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basics of accounting and

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annual accounts, management accounting and financial management, and contains examples and questions to test your understanding.

Accounting for Non-Accountants is already widely used as an introductory text for

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business and
management students on
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a variety of courses, and
it remains essential
reading for anyone
wishing to truly
understand accounting
principles and practice.

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several basic accounting
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second edition of Book provides a user-friendly introduction to the subject, Taking a clear structural framework, it guides the reader through the subject's core elements. A flowing writing style combines with the use of illustrations and diagrams throughout the text to ensure the reader understands even the

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This book, the revised edition of the first one published in 2011, remains an answer to the need for a customized textbook for basic accounting students; students who need to acquire accounting knowledge but do not have to go

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through the kind of preparatory training needed by those who will be taking the CPA board exams. This also is a suitable material for those who would like to learn the basic concepts of accounting and bookkeeping. While there is no substitute to classroom instruction, this book can also be used as a personal

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learning material for those who want to become bookkeepers or those managers who want to learn how to read their financial statements and understand the financial health of their businesses.

Designed primarily for middle and junior management who deal

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information without
really understanding the
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are studying accounting
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engineering course. The
book serves as a basic
reference to be used
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will also be particularly
helpful in providing the

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basic grounding that is required before moving on to the more technical and in-depth study of the subject that may be required on some courses. Students who are embarking on a course of study to become a professional accountant will also find this book of major benefit. In addition to revisions through out, a

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new new chapter

'Making long-term investment decisions' covering capital investment decisions, extends and rounds out the final part of the book: using Financial Information to Manage a Business. The chapter deals with the investment appraisal process and covers the main investment

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accounting rate of return
and discounted cash
flow methods are just
some of the new topics
covered. The focus will
be on the level of
understanding that a non-
specialist requires in the
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